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All RAFMAA Committee Members, RAFMAA President  
 BMFA Office Manager

11<sup>th</sup> October 2010

**MINUTES OF A MEETING OF THE RAFMAA COMMITTEE (BMFA AREA 14) HELD AT RAF SCAMPTON AT 1200 ON 3<sup>rd</sup> SEPTEMBER 2010**

Present	Wg Cdr M A Evans Chf Tech M Paffett Chf Tech D Platts Cpl G Hughes Mr C Barker Mr N Tricker Mr C Waite	Chairman Indoor Sec Comp Sec Airmens' Rep Control Line Sec Gliding Sec News Letter Editor	DE&S R-R Filton RAF Coningsby RAF Scampton RAF Marham Honorary RAF Digby (Hon) Honorary	Chairman / Sec
Apologies	Sqn Ldr J Clarkson  WO I Nelson  Cpl D Houston Cpl M Matthias Jnr Tech J Goodright	Treasurer/Membership Sec Achievement Scheme Co-ordinator Property Member Power Sec Equipment Scheme	RAF St Athan RAF Marham  RAF Cottesmore RAF Marham RAF Marham	

Item (a)	Decision (b)	Action (c)
1 Minutes of Last Meeting	1. The Chairman welcomed those present to the meeting. He advised that this would be his last Committee meeting as Chairman as his resignation would be effective following the AGM on 3 <sup>rd</sup> October 2010.  2. The minutes of the last meeting were accepted as a true record of the proceedings.  3. The minutes would also count as the minutes of a BMFA Area 14 meeting.	
2 Actions & Matters Arising from Last Meeting	11.1 The Comp Sec was to amend the RAFMAA Rule Book to allow a competition to be run with only one Full member taking part. <b>25 Mar 09</b> . Following discussion it was agreed that the Comp Sec was to liaise with the Achievement Scheme Co-ordinator (ASC) on amendments to the Rule Book. <b>Update 31 Jul 10</b> : The ASC had just returned from an OOA deployment. <b>Closed</b> .  6.2.1 (supplementary) The Comp Sec was to liaise with the Indoor Sec on amendments to the Rule Book to accommodate the Associate Member Trophy. <b>Ongoing</b> .	<b>Comp Sec</b>  <b>Comp Sec Indoor Sec</b>

	<p>7.2.</p> <p>c. The Chairman agreed to amend the RAFMAA Charter to reflect the agreed write-off policy. <b>Updated 31 Jul 10:</b> The Chairman would complete his action and pass his revised Charter to the new Chairman for review and acceptance.. <b>Ongoing.</b></p> <p>d. <b>Action:</b> Following discussion, it was agreed that the Treasurer was to contact the Property Member to review any write-offs and confirm the Association's insurance requirements. The Treasurer was also to arrange for insurance cover for the Trailer Van. <b>Update 31 Jul 10:</b> The Chairman thought that this action was complete. The Treasurer needed to confirm. The Indoor Sec advised that he had some quotes for the insurance and would liaise with the Treasurer. <b>Ongoing.</b></p> <p>3.2 <b>Actions:</b> It was agreed that:</p> <p>c. <b>Action:</b> The Equipment Scheme member was to pass his accounts to the Treasurer for audit. <b>Ongoing.</b></p> <p>10.11. <b>Action:</b> The Airmens' Rep was to submit a CV of his aero modelling career to the Chairman for onward transmission to the BMFA ASC. <b>Update 31 Jul 10:</b> The Airmens' Rep was to submit his CV to the ASC rather than the Chairman. N.B.: The action now lay with the equipment Scheme member. <b>Ongoing.</b></p> <p>3.4 <b>Action:</b> The Treasurer was to identify a high interest earning savings account that was flexible enough for the Association's needs and make the necessary transfer arrangements for the deposit account. <b>No update available. Ongoing.</b></p> <p>4.1.a <b>Action:</b> The Gliding Sec was to purchase a new competition winch as the sport winches were unsuitable for competition gliders and launches. The sport winches would continue to be used for general and sport flying. It was agreed that up to £500 could be allocated. <b>Update 31 Jul 10:</b> The Indoor Sec advised that the Gliding Sec had approached him with a proposal to manufacture the required modifications to the existing winches. <b>Closed. The Gliding Sec advised that research had shown the options available were too expensive and could not be justified.</b></p> <p>4.1.d. <b>Action:</b> The Equipment Scheme member was to purchase 4 fold-up chairs and 2 fold-up tables at a value not to exceed £100. <b>No update available (OOA). Ongoing.</b></p> <p>4.1.e. <b>Action:</b> The Power Sec was to arrange for the Frequency Analyser to be repaired by Main Link Systems (contact Indoor Sec for details). <b>No update available (OOA). Closed.</b> Analyser repair arrangements made by the Airmens' Member.</p> <p>4.1.f. <b>Action:</b> The Equipment Scheme member was to acquire additional safety helmets. If he experienced difficulties he was to contact the Gliding Sec. <b>No update available (detached). Closed.</b></p> <p>5.7. <b>Actions:</b> It was agreed that:</p> <p>a. The Chairman was to amend the RAFMAA Charter to align the Junior membership criteria with the BMFA rules. <b>Ongoing.</b></p> <p>b. The Chairman was to amend the RAFMAA Charter to</p>	<p><b>Chairman</b></p> <p><b>Treasurer Property Member Indoor Sec</b></p> <p><b>Equipment Scheme Member Equipment Scheme Member</b></p> <p><b>Treasurer</b></p> <p><b>Gliding Sec</b></p> <p><b>Equipment Scheme Member</b></p> <p><b>Power Sec</b></p> <p><b>Equipment Scheme Member</b></p> <p><b>Chairman</b></p> <p><b>Chairman</b></p>
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	<p>broaden the assistance criteria relating to Associate membership offered to civilians. <b>Ongoing.</b></p> <p>c. The Chairman was to amend the RAFMAA Charter to allow 'Ex' Junior members to transfer to Associate. <b>Ongoing.</b></p> <p>d. The Treasurer was to recommend to the membership an increase in Associate member fees to £20 at the next AGM. <b>Closed.</b></p> <p>6.7 <b>Actions:</b> It was agreed that:</p> <p>a. The Comp Sec was to amend the RAFMAA Rule book to include a statement that any RAFMAA equipment damaged through negligence by a RAFMAA member would attract a 50% cost of repair charge to the member or members responsible. <b>Ongoing.</b></p>	<p><b>Chairman</b></p> <p><b>Treasurer</b></p> <p><b>Comp Sec</b></p>						
3 Treasurer's Report	<p>1. In the Treasurer's absence the Chairman provided an update of the Association's accounts. The accounts stood at:</p> <table style="margin-left: 40px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£4574.00</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£3724.67</td> </tr> <tr> <td><u>Total</u></td> <td style="text-align: right;"><u>£8298.67</u></td> </tr> </table>	Current Account	£4574.00	Deposit Account	£3724.67	<u>Total</u>	<u>£8298.67</u>	
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<u>Total</u>	<u>£8298.67</u>							
4 Sec Reports	<p>1. <b>Comp Sec.</b> The Comp Sec updated the meeting on the arrangements for the 2010 RAFMAA Championships. The event would be held at RAF Honington over the period 2 to 5 Sep 10 inclusive. The AGM would be held on Fri 3 Sep 10 at 1900. A talk on UASs would be provided after the AGM by BAe Systems. The Comp Sec agreed to ensure suitable power and presentational equipment was available. He was in discussion with the NAAFI Manager and Flt Lt Liston had been nominated as the Stn POC. The Comp Sec agreed to send out an advertising mail shot to the membership. The Chairman advised the meeting that he had invited the BMFA Chairman, Robin Gowler to attend the event.</p> <p>2. <b>Action:</b> The Comp Sec was to send an advertising mail shot to the membership ref the Championships. <b>Closed.</b></p>	<b>Comp Sec</b>						
5 Any Other Business	<p>1. There was no other business.</p>							
6 Date of Next Meeting	<p>1. The Sec was to arrange for the next meeting to take place following consultation with the Chairman.</p>	<b>Sec</b>						

**Signed on Dii(F)**

M A EVANS  
Wg Cdr  
Chairman/Sec