



Information for applications to the BMFA for a GBR (UK) FAI Sporting Licence

(wef 2013)

1. Procedures at the FAI office require all NACs (National Airsport Control) to supply the FAI with data gathered from any applicant who applies to a NAC for an FAI Licence. This is not just for Aeromodelling but for all Airsports.
2. This means that the BMFA procedure for the issue of FAI Licences has had to change to a more complex system and will affect applications for licences from 2009.
3. Applicants now have to provide with their application, formal documentation and their gender and date of birth, as well as the usual information.
4. All applications to the BMFA for FAI Licences must be made on the appropriate application form which is an interactive pdf document that can be completed with Adobe Reader software and signed by hand or printed and fully completed by hand.
5. The formal documentation required to accompany an application will depend on whether the applicant is a UK national or a non-UK national. (See points 13 & 14 below.) And whether a UK national applicant has a current passport or not.
6. Additionally, for a first application, two passport-sized photographs will be required.
7. With effect from end January 2013, applicants may apply for a new five-year licence or opt for the traditional one-year licence. There is a reasonable cost saving over five years with the new extended licence.
8. The cost of a one-year GBR (UK) FAI Licence is broken down into £10 for the FAI stamp and £5 for the blue licence book. The blue licence book can hold a maximum of five years' annual FAI stamps, 25 years of five-year stamps or a mixture of both.
9. First applications have to pay £5 for the blue licence book plus either the five-year or one-year cost. The renewal cost will vary depending on whether the renewal is for five years or one year and whether a new blue book is required.
10. For renewals that require a new blue licence book, a single photograph (to go on the blue licence) must accompany the renewal. Again, it must **recognisably be of the same person to whom the Licence was initially issued otherwise two photographs will be required.**
11. Non-consecutive renewal applications require two photographs. If a previous blue licence booklet containing a photograph that is **recognisably the same person** as the photograph in the photocopied passport page, is submitted then only one photograph needs to be provided.
12. The application form begins with the usual personal detail part. However, the FAI requires that you submit your date of birth, too. This is to permit checks against fraudulent entry into FAI competitions.
13. Next are Sections 1, 2, 3 & 4.
 - Section 1 is for UK nationals to complete.
 - Section 2 is for non-UK nationals to complete.
 - Sections 3 & 4 are for all applicants to complete.

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14. The Sections Explained:

Sections 1 & 2 – the documentation required is:

Section 1: Simply supply a copy of the personal data page of your current passport.

Section 2: This documentation depends on whether or not you are a member of an EEA (EU) country (which, for these purposes, includes Iceland, Liechtenstein, Norway & Switzerland).

EEA (EU) nationals are not issued with residency permits but may have an endorsement in their passport or other documentation but the least that is necessary to supply is a copy of the personal data sheet of their passport.

Other non-UK nationals are issued with a residency permit or other documentation, perhaps a visa, showing that they are entitled to residency in the UK and a copy of this is required.

Section 3 is necessary because of the FAI rules for representing a new NAC and all applicants must complete this section.

Section 4 allows the applicant to choose an annual or five-year licence. The declaration is necessary to prevent applicants from contravening FAI regulations.

Finally, the last part is where you sign and date your application.

15. Below, you will find two boxes to act as checklists & reminders:

- One box is for new applications and the other box is for subsequent renewals.
- **Both new applications and renewals** are required to send in copies of documentation to prove their nationality (citizenship). However, for renewals, if there is still room for another FAI stamp in the Licence book, then only one passport-sized photograph need be supplied, otherwise two photographs are necessary.

For new applications:

1. Complete, sign & date the application form.
2. Attach a copy of the personal data page of your passport and, for non-UK, non-EEA (EU) nationals, a copy of documentation that can prove residency.
3. Attach two recent colour passport-sized photographs.
4. Enclose a cheque for the appropriate amount made out to "BMFA". *
5. Send all these to the address on the application form.

For subsequent renewals:

1. Complete, sign & date the application form.
2. Attach a copy of the personal data page of your passport and, for non-UK, non-EEA (EU) nationals, a copy of documentation that can prove residency.
3. Enclose your FAI Licence book or if your Licence book is full, one recent colour passport-sized photograph.
4. Enclose a cheque for the appropriate amount made out to "BMFA". *
5. Send all these to the address on the application form.

* The BMFA is happy to take payment over the telephone by credit or debit card. If you would prefer to pay by this method then do not enclose a cheque and one of the office staff will telephone you during office hours to take your credit/debit card details.

The BMFA is registered with the Information Commissioner for the purposes of the Data Protection Act. We confirm that the details you supply with your application will be kept securely and only the necessary information will be submitted to the FAI. By signing the application form you agree to the appropriate information being submitted to the FAI. Access to this data in the BMFA office will be on a restricted basis.

If, after reading these notes, you still have questions about completing the application form or the documentation that you are required to submit, then please telephone the BMFA office between 0900 & 16.55 Monday to Friday on 01162-440028.

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