



GBR (UK) FAI Sporting Licence Application

Information for Applications by Persons “Without a Passport”

(effective for 2013 & future licences)

(Applications to the BMFA Competition Secretary Only)

1. Procedures at the FAI office require all NACs (National Airsport Control) to supply the FAI with data gathered from any applicant who applies to a NAC for an FAI Licence. This is not just for Aeromodelling but for all Airsports.
2. This means that the BMFA procedure for the issue of FAI Licences has had to change to a more complex system and will affect applications for licences from 2009.
3. Applicants now have to provide with their application, formal documentation and their gender and date of birth, as well as the usual information.
4. All applications to the BMFA for FAI Licences must be made on the appropriate application form which is an interactive pdf document that can be completed with Adobe Reader software and signed by hand or printed and fully completed by hand.
5. For a first application, the following documentation is required for identification purposes:
 - 5.1. Two recent passport-sized photographs, one of which is certified “as a true likeness” and counter-signed by a qualified person.
 - 5.2. A good quality photocopy of your birth certificate. (All the data must be legible.)
 - 5.3. Your counter-signatory’s completed form, signed and dated.
 - 5.4. A fully completed, signed and dated application form.

Note i): if you have a photo driving licence then you may enclose a photocopy of this to further support your application.

Note ii): **Your counter-signatory should:**

 - have known you for at least two years
 - live in the UK

Your counter-signatory should not:

 - be related to you by birth or marriage
 - be in a personal relationship with you
 - live at the same address as you

Your counter-signatory should be a professional person or a person of good standing in the community from the list overleaf.
6. With effect from end January 2013, applicants may apply for a new five-year licence or opt for the traditional one-year licence. There is a reasonable cost saving over five years with the new extended licence.
7. The cost of a one-year GBR (UK) FAI Licence is broken down into £10 for the FAI stamp and £5 for the blue licence book. The blue licence book can hold a maximum of five years’ annual FAI stamps, 25 years of five-year stamps or a mixture of both.
8. First applications have to pay £5 for the blue licence book plus either the five-year or one-year cost. The renewal cost will vary depending on whether the renewal is for five years or one year and whether a new blue book is required.
9. For renewals that require a new blue licence book, a single photograph (to go on the blue licence) must accompany the renewal. Again, it must **recognisably be of the same person to whom the Licence was initially issued otherwise two photographs will be required.**

10. Non-consecutive renewal applications require two photographs. If a previous blue licence booklet containing a photograph that is **recognisably the same person** as the photograph in the photocopied passport page, is submitted then only one photograph needs to be provided.
11. The application form begins with the usual personal detail part. However, the FAI requires that you submit your date of birth, too. This is to permit checks against fraudulent entry into FAI competitions.
12. Next are Sections 1, 2 & 3 which are self-explanatory.
13. Below, you will find two boxes to act as checklists & reminders:

For new applications:

1. Complete, sign in the appropriate places, and date the application form.
2. Attach:
 - a. A copy of your birth certificate
 - b. Two recent colour passport-sized photographs.
 - c. The statement of your counter-signatory.
3. Enclose a cheque for the appropriate amount made out to "BMFA". *
4. Send all these to the address on the application form.

For subsequent renewals:

1. Complete, sign in the appropriate places, and date the application form.
2. Enclose your FAI Licence book or if your Licence book is full, one recent colour passport-sized photograph.
3. Enclose a cheque for the appropriate amount made out to "BMFA". *
4. Send all these to the address on the application form.

* The BMFA is happy to take payment over the telephone by credit or debit card. If you would prefer to pay by this method then do not enclose a cheque and one of the office staff will telephone you during office hours to take your credit/debit card details.

The BMFA is registered with the Information Commissioner for the purposes of the Data Protection Act. We confirm that the details you supply with your application will be kept securely and only the necessary information will be submitted to the FAI. By signing the application form you agree to the appropriate information being submitted to the FAI. Access to this data in the BMFA office will be on a restricted basis.

If, after reading these notes, you still have questions about completing the application form or the documentation that you are required to submit, then please telephone the Competition Secretary on 01582-424398.

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A list of people suitable to be counter-signatories appears overleaf

List of people suitable to be counter-signatories

Airline pilot
Articled clerk of a limited company
Assurance agent of recognised company
Bank/building society official
Barrister
Certified paralegal, qualified paralegal or associate member of the Institute of Paralegals
Chairman/director/ manager/personnel officer of limited company
Chartered Accountant
Chiropodist
Civil servant (permanent)
Commissioner of oaths
Councillor (local or county)
Dentist
Director/manager/personnel officer of a VAT-registered company
Engineer (with professional qualifications)
Fellow or associate member of the Institute of Legal Secretaries and PAs
Fellows and associate members of the incorporated society of valuers or auctioneers
Fire service official
Funeral director
Insurance agent (full time) of a recognised company
Justice of the Peace
Licensee of public house
Local government officer
Member of Parliament
Member, associate or fellow of a professional body
Merchant Navy officer
Minister of a recognised religion (including Christian Science)
Nurse, RGN or RMN
Officer of the armed services (active or retired)
Optician
Pharmacist
Police officer
Post Office official
Salvation Army officer
Social worker
Solicitor
Stockbroker or insurance broker
Surveyor
Teacher, lecturer
Trade union officer
Warrant Officers and Chief Petty Officers

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