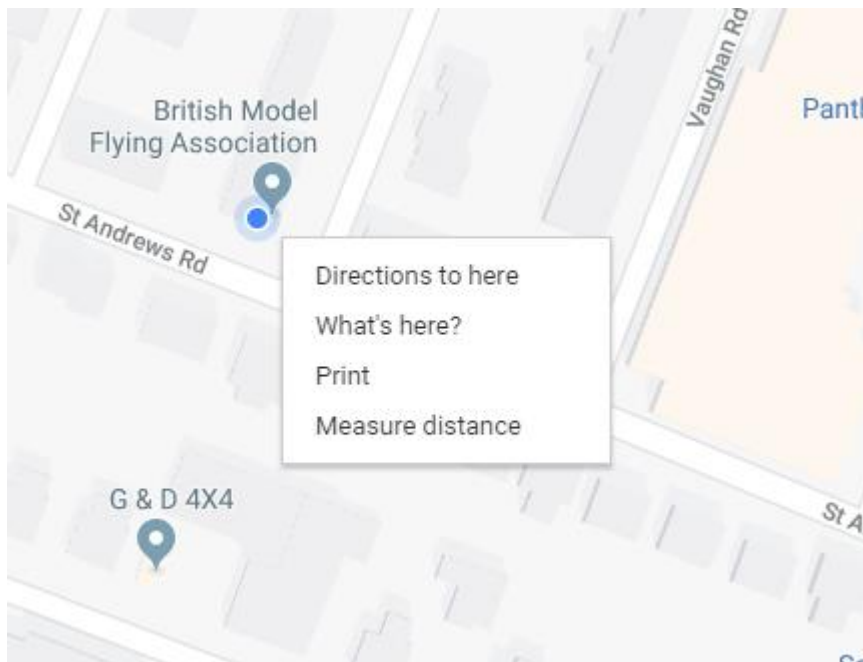


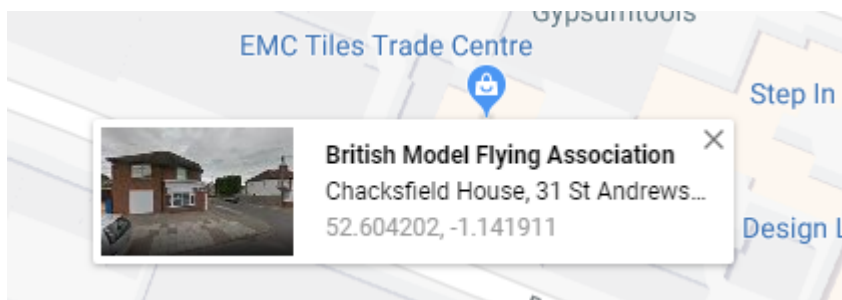
## How to establish your Geotag

To establish your Geotag the easiest way is to use Google Maps, navigate to <https://maps.google.com/>

Find the location you want to tag and right click, a menu appears as below



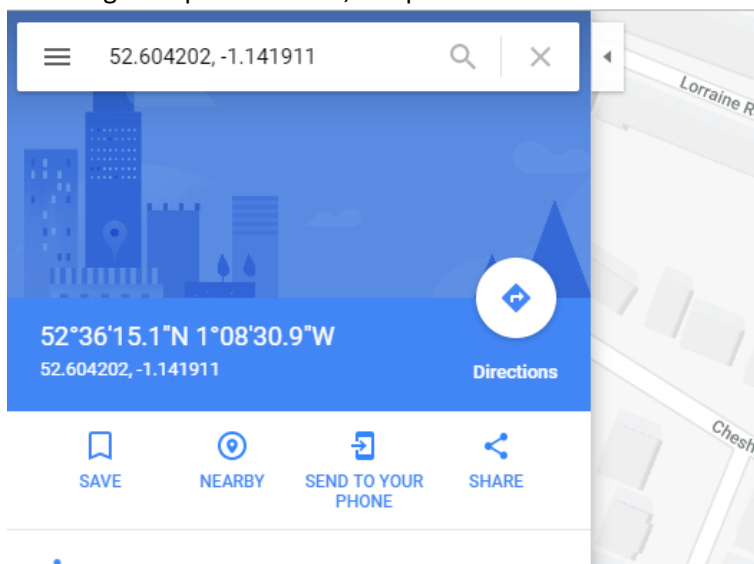
Click on "What's here?" and towards the bottom of the screen a dialogue box opens.



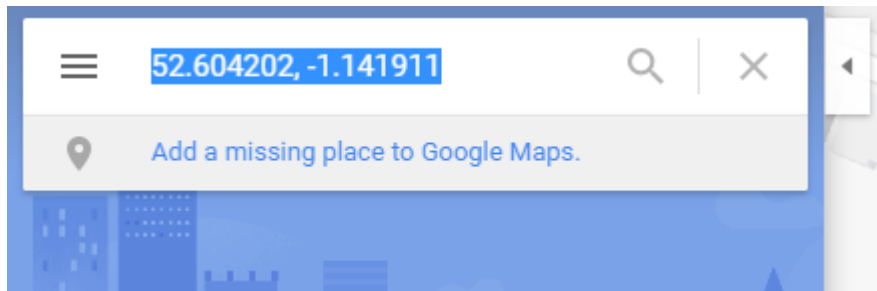
The geotag in this example is 52.604202, -1.141911

This needs to be entered in your club profile exactly as shown.

The easiest way to do this is to click on the geotag which is a hyperlink, this then adds the geotag to the Google Maps Search bar, see picture below



Then highlight the geotag by using your mouse. See below



Right click on the geotag then click copy.

Then log in to BMFA Membership system and from your club profile select Basic details and click "Update"

Right click in the Geo Location box and then click paste.

Website

Geo Location

**N.B. Do not click the generate, this will over write your Geo Location.**

Don't forget to press the yellow Save button when you have finished.